

HABIB MAKSOUD | PRE-MEDICAL STUDENT | WEB DEVELOPER

San Fernando, CA | 818-337-9688

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Technology and Electronics Fanatic | Sports and Motorsports Enthusiast

SUMMARY OF QUALIFICATIONS

Recent graduate of the Pre-Medical Post-Baccalaureate program at Keck Graduate Institute (KGI), with a strong foundation in medical sciences and preparatory coursework for a career in medicine.

Enthusiastic about healthcare and serving communities in different ways, with a dedication to continuous learning and embracing new experiences.

Engaging collaborator and thought partner who interfaces with colleagues, senior leadership, and is not afraid of going out of the comfort zone.

PROFESSIONAL DEVELOPMENT

Post-Baccalaureate | Keck Graduate Institute | GPA: 3.64 | Claremont, CA

- Promoted a supportive learning environment by collaborating with peers to create shared study resources like Quizlet's, Anki cards, and Google Docs, facilitating teamwork and relationship-building within the cohort.
- **Pool Club:** Co-founded a billiards pool club with colleagues, fostering camaraderie and networking.
- **Med School visits:** Participated in visits to medical schools in Northern California and Arizona, gaining insights into various programs and networking with representatives.

Full-Stack Flex Boot Camp | University of California Los Angeles (UCLA Extension) | Los Angeles, CA 2023

- **SimpliGame:** Engineered a website complete with a search engine tool to provide users with a simplified and informational game resource comprising summaries, descriptions, and images.
- **Upliftify AI:** Created a mental wellness app that provides inspirational quotes and advice depending on the user's emotions – in MVP stage, modifying AI features to be more intuitive.

AREAS OF EXPERTISE

Key Skills ICD-10 | EMR | ~40 WPM | Collaboration | Vitals | Coordination | ExScribe EHR
Agile Methodologies | JavaScript | SQL | Front & backend Web Development | Client Relations

Awards *Team Leader of the Week*, UCLA

PROFESSIONAL EXPERIENCE

Medical Scribe | Full-Time | Huntington Orthopedics | Pasadena, CA June 2022 – September 2023

- **Record 160-200 patient visits weekly**, ensuring accurate summary and documentation of services rendered, conversations, and follow-up plans.

Web Developer Business Sales Manager | Part-Time | Burbank and Tujunga, CA June 2022 – Present

- **Burbank Deli & Market:** Boosted business appeal and extended the company's web outreach by engineering a customer-centric website with a competitive pricing structure, balancing the firm's vision with customer targets.
- **Saddad AAA, Inc.:** Drove client engagement to hundreds of views and \$3K in daily sales while streamlining business operations and securing accounts with third-party delivery services.

COMMUNITY INVOLVEMENT

Ordained Deacon | St. James Syriac Orthodox Church | Tujunga, Burbank, and Pasadena 2004-Present

- Promoted to 2nd ranking deacon (afduyaqone) 2014-present
- Promoted to 3rd ranking deacon (Quroyo) 2010-2014

EDUCATION

Pre-Medical Post-Baccalaureate Certificate | Keck Graduate Institute (KGI) | Claremont, CA 2024

Bachelor of Science in Neuroscience | University of California Santa Cruz (UCSC) | Santa Cruz, CA 2022